



Health and Safety Plans

Disclaimer: Administrators and staff at Locust First Baptist Preschool are not health and safety experts. We cannot identify every possible scenario but have done our best to provide an overview of the new requirements as we interpret them.

The health and safety of your children, your families, and our staff is our top priority. Our endeavor is to do as much as we can to prevent the spread of any infectious diseases within our program. Please read through these policies and procedures carefully.

We will continue to operate within the rules of the North Carolina Department of Health and Human Services Child Care Guidance just as we always have. In addition, we will follow the new guidelines recently added by our government officials to increase health and safety protocols.

We are taking into consideration the current trends of increasing/decreasing cases of COVID-19 in our area. We know that the number of children infected is low, and we want to keep it that way by limiting the risk of exposure to everyone within the center. While we are not requiring children to wear face coverings, we are requiring employee.

Tours will be given by appointment only during center hours until further notice.

We will also have each family sign a disclosure statement that they will comply with our Health and Safety Plan. There is an extra copy of the statement on the last page of this document. Please return the signature page. This statement will be kept on file with your child's records.

In order to maintain the healthiest environment at our program, it is vital that children and staff who display symptoms of illness remain at home. A health screening will take place daily before anyone is allowed to enter the program.

- Children with any of the following symptoms will not be allowed to attend:

Temperature of ≥ 100.4
Cough
Shortness of breath or
Difficulty breathing

Loss of taste or smell
Known close contact with a person who is
lab-confirmed to have COVID-19 or awaiting test
results

- While we know that some COVID-19 symptoms are similar to those of allergies or a cold, we reserve the rights to deny entrance to those we feel have some of the symptoms which may create an unsafe/unsanitary environment for others at the school. This will also apply if any person(s) dropping off a child each day is showing symptoms.
- There is a minimum 72- hour exclusion rule for those that show symptoms and the center reserves the right to implement the exclusion rule up to 10 days.
- The center reserves the right to implement the 10 day rule for children sent home with a fever. The child would also need to be fever-free for 24hours without medication, symptom improvement, including coughing and shortness of breath, before returning.
- This will also be the same policy if a family member might have been sick and the child was around them.



New Drop Off/Pickup Procedures:

- Families will be greeted at the Chapel or Fellowship entrances, each morning. One parent and/or other family member will be allowed just inside the building's entrance. Prior to parent's departure, we will perform a quick health screening including a temperature check on the child before escorting the child to their classroom and then sanitizing their hands.
- We will do our best to have someone greet you from 8:55 a.m.-9:15 a.m. and from 12:50 p.m. to 1:15 p.m. Ask teacher for staggered time of your child's class. If for some reason no one is at the door, please ring the bell and someone will be with you as soon as possible. **Please be patient with us as we adjust to this new routine. Manpower may be an issue at various times. If you arrive at the center outside of these times, please call ahead and be prepared to wait a little longer for someone to be able to come to the door.**
- All children should arrive by 9:00 a.m. each morning. If you must arrive later than this, please call the office so that we can plan appropriately and meet you at the door.
- We recommend that you designate the same family member to drop off and pick up your child if at all possible. We encourage you to ask high-risk family members to avoid dropping off/picking up except in an emergency situation.
- At pick up, we will have children waiting for pick up in Chapel area and or Fellowship Hall entrance. We will have children ready to dismiss upon your arrival.

Health and Safety in the Classroom:

- Children and staff will wash hands with soap and water upon arrival and frequently throughout the day.
- All frequently touched surfaces such as light switches, doorknobs, faucets, counters, tables, chairs, and toys will be disinfected throughout the day and after dismissal of the last student.
- An enhanced, thorough cleaning will be performed each evening in all areas of the center.
- Children should bring two changes of clothing. New guidelines recommend more frequent clothing changes when/if the clothing is soiled. We are asking you to send **two complete sets of changes of clothes for your child**. This would include two sets of the following: shirts, pants/shorts, underwear, and socks. Please put each set in a Ziploc style bag, labeled with your child's name. We will keep these in their cubbies in their classroom. As we need to use them, we will send home soiled clothing in the bag. Please make sure to replace the extra clothes the following day.
- We must limit what is brought into the center for sanitation reasons. All items will be stored in your child's cubby each day and sent home on Thursday to be cleaned and returned.
- We are required to play outside daily, weather permitted. We are encouraged to have as much playtime OUTSIDE as possible. During cold weather your child should bring a jacket or sweater.

Staff Health and Safety:

- Staff will also undergo a health screening each day prior to reporting to work. Staff will be sent home if they exhibit any signs of illness.

**Illness During the Day:**

- If a child begins to exhibit symptoms of illness, we will isolate that child in a safe, secure and caring environment until he/she is picked up. Parents should pick up a sick child as quickly as possible. If your work makes this impossible, please make sure to have another designated person who can pick up your child.
- We will follow health and safety guidelines from the state and local public health authorities to determine when a return to the program is appropriate for both staff and children.

Meals:

- All surfaces will be disinfected before any meals are prepped or served.
- All staff and children will wash hands before and immediately after meals.
- With concerns for safety and the spread of germs we are asking that all lunches are marked with your child's name and be disposable.

Communication:

If the current situation changes and it becomes necessary to update our procedures or close our program temporarily, we will notify you via our Facebook page and by phone messages.

COVID-19 DAILY SCREENING FOR STUDENTS AND PARENTS/GUARDIANS

I agree and certify to all the following statements:

- I have not nor any of the children I am dropping off have had close contact (within 6 feet for more than 15 minutes) in the last 14 days with someone with symptoms of COVID 19, or has any health department or health care provider been in contact with you and advised quarantine.
- At the time of daily attendance neither my child, nor anyone in our household have experience any of the following signs or symptoms of possible Covid-19: new cough, shortness of breath or difficulty breathing, chills, loss of taste, loss of smell, a measured temperature greater than or equal to 100.4 degrees Fahrenheit, without fever reducing medicine.
- Since the last time of daily attendance, neither my child, nor anyone in our household been diagnosed with COVID 19.
- I agree to follow the Locust First Baptist Health and Safety Plan upon arrival/and drop off.
- I agree that we must follow these screenings/guidelines every day unless I have been informed of changes in the Locust First Baptist Preschool daily procedures.



This page is for your personal records:

I acknowledge that I have been given a copy of the Locust First Baptist Preschool Health and Safety Plan which includes the following:

New Drop Off/Pickup Procedures
Health and Safety in the Classroom
Staff Health and Safety
Illness During the Day
Meals
Communication

I understand that I will be asked these same questions verbally each day as I check my child in for the day. By signing this form, which will be kept with my child's file, I am agreeing and certifying all statements listed above are true. Failure to notify Locust First Baptist Preschool verbally of any changes in our health status or to be truthful and comply with these statements will result in dismissal for the program.

Child's Name: _____

Parent/Guardian Signature: _____

Date: _____



Please sign and return this page on the first day of attendance:

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- New Drop Off/Pickup Procedures
- Health and Safety in the Classroom
- Staff Health and Safety
- Illness During the Day
- Meal
- Communication

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Parent/Guardian Signature: _____

Date: _____